

Day of Visit Plan (County Responsibilities)

SET UP	<ol style="list-style-type: none"> 1. Check your temperature at home to make sure you're not running a fever and ensure you have been symptom free for the previous 14 days. (Your temp will be checked again at the school.) 2. Arrive at 1.5 hours before the 1st block - Determine arrival time with your education coordinator (EC) the day before. 3. Bring your own facemask and wear comfortable shoes. Bring your own lunch (30 min break only). 4. Check in with the school contact and locate your EC at the school. 5. Ask your EC to take your temperature & log in the red logbook. 6. Share today's Class Schedule with EC & volunteers upon arrival. 7. Sanitize stations and clean floors if necessary. 8. Retrieve Flyers (ask EC) and divide into sets with the appropriate amount per class. <ul style="list-style-type: none"> • 1 survey flyer per class and 1 parent takehome flyer per student. • Total flyers printed are just for your 15 day district visit. Please make sure amounts counted are accurate. • Be prepared to hand these out to the class teachers after each block. 9. Assist Education Coordinator as needed in set up, including the ramp railing assembly. 10. If time allows, play the games to familiarize yourself.
DURING EACH BLOCK	<ol style="list-style-type: none"> 1. Stand inside the trailer - at least one volunteer at each end. 2. Guide students into and out of the trailer and hand sanitize upon entry/exit. 3. Only allow 1 student per screen. Some stations have more than one screen. 4. Remind students when their activity is over to move to an open station. 5. Keep kids safe & calm at all times. 6. Assist young learners with reading and game instruction as needed. 7. Point out the fun ag. facts, careers and physical objects located at each station. 8. Watch the time and notify Education Coordinator when it is time to switch groups.
AFTER EACH BLOCK	<ol style="list-style-type: none"> 1. Guide the last group of students out of the trailer and provide hand sanitizer. 2. Give pre-counted sets of student takehome flyers and 1 survey sheet to classroom teacher. 3. Thank them for their time. 4. Sanitize stations. 5. Wait for next group - they should arrive 5 minutes before their assigned block time. 6. Repeat the above.
WRAP UP	<ol style="list-style-type: none"> 1. If 1st day, collect remaining payment and mail to the Foundation. 2. Sanitize every station "touch points," sweep floors, remove trash or debris, swiffer (as needed). 3. Assist Education Coordinator in breaking down the stations and if last day, help secure cargo for transport. 4. Remain until Education Coordinator has completed end of day tasks and locked the trailer. 5. Confirm next day arrival time with EC and any new volunteers. Share location if volunteers are different. 6. When leaving for the day, notify the school contact.