

# Georgia Ag Experience Policies & Guidelines

Hope you're excited for the Georgia Ag Experience! To ensure a seamless and impactful visit, please review the following policies and guidelines carefully.

## 1. Mobile Classroom Usage

- **Eligibility:** The Georgia Ag Experience is available to elementary schools, youth-serving organizations, and youth-focused community events within Georgia, with priority given to Title I schools and underserved areas.
  - **Grade Levels:** Programming is designed exclusively for **3rd-5th grade students** (see Grade Level Policy below).
  - **Scheduling:** Registrations must be made in accordance with the sign up period stated on our website ([How to Schedule - The Georgia AG Experience](#)) through the online request form. We will notify you of your approval or denial after the sign up period closes.
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## 2. Program Fees

- **Cost:** The mobile classroom fees are \$250.00 a day. Subsidies will be given to qualified organizations. The true cost of the mobile classroom is \$1500 a day. To keep the visit fee low, the remaining cost for the visit is paid for by sponsorships from local and state organizations.
  - **Payment Policy:** 50% payment is due upon confirmation. 50% is due on the last day of the scheduled visit. Deposits are non-refundable (unless canceled due to Covid, trailer maintenance, natural disaster, or school closure.)
  - **Subsidies:** Financial assistance may be available for eligible schools or organizations. Contact us for questions regarding subsidies for your organization.
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## 3. Ages and Grade Level Policy

The Georgia Ag Experience Mobile Classroom is specifically designed for **3rd, 4th, and 5th grade students**, ensuring the best fit for its state-accredited curriculum.

### Why 3rd-5th Grade?

- **Curriculum Fit:** Lessons and activities align with the learning objectives and reading levels of upper elementary students.
- **Advanced Reading Level:** Younger primary students may find the content overwhelming and frustrating due to the required reading and comprehension skills.
- **Engagement Challenges for Older Students:** While middle school students can manage the reading, the curriculum does not provide the complexity needed to fully engage them.

### **Policy on Age Exceptions:**

Due to the challenges experienced during past visits, we only accept registrations for **3rd-5th grade classes** to ensure the best experience for all participants.

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## **4. Site Requirements**

- **Space:** The mobile classroom requires Secure, Level, Paved Parking, away from roadways. 45'L x 30'W and adequate space for trailer (Possible 65'L x 30'W for truck and trailer)
- **Access:** Ensure accessible entry points and parking for our transport vehicle.

**For more information about the mobile classroom site requirements please visit our webpage for more details. [LINK](#)**

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## **5. School and Organization Requirements**

### School Visits

- **Pre and Post Visit Lesson Plan:** It is suggested to use class time for pre and post educational lessons and surveys.
- **Consent Forms:** Collect consent and release forms for every student. Students without consent forms will not be allowed to visit the mobile classroom.
- **Photo Release forms:** Photo release forms must be completed before visit. Please ask teachers to notify GAE classroom educators of students who cannot be photographed when class arrives.
- **Schedule:** The provided schedule should be completed 3 weeks prior to your school visit.
- **Scheduling:** Please allow at least 50 minutes per class session and limit the classes to 5 per day. A minimum of a 30 minute lunch must be provided for our staff & volunteers. Contact your assigned educator if you have questions or concerns with scheduling.  
[info@georgiaagexperience.org](mailto:info@georgiaagexperience.org)

## Organizational Visits

- **Pre and Post Visit Lesson Plan:** For organizational visits, if program structure allows, provide instructional time for pre and post educational lessons and surveys.
  - **Schedule:** The provided schedule should be completed 3 weeks prior to your school visit.
  - **Scheduling:** A minimum of a 30 minute lunch must be provided for our staff & volunteers. Contact your assigned educator if you have questions or concerns with scheduling. [info@georgiaagexperience.org](mailto:info@georgiaagexperience.org)
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## 6. Teacher Supervision Policy

To ensure the safety and well-being of all students, teachers must actively supervise their classes throughout the **ENTIRE** visit.

### Teacher Responsibilities:

- Assist with student engagement and ensure appropriate behavior.
- Ensure students follow event guidelines and remain in designated areas.
- Act as a liaison between students and staff, addressing any concerns promptly.

Your role is essential for a safe, organized, and enriching experience. Thank you for your cooperation and commitment!

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## 7. Day-of-Visit Expectations

- **Delivery:** Our mobile classroom hauler will contact you in advance to schedule the dropoff/pickup times and location. If you have any questions or concerns, please reach out to us! [info@georgiaagexperience.org](mailto:info@georgiaagexperience.org)
  - **Setup & Breakdown:** Our team will arrive **45 minutes - 1 hour** before the start time to set up and will need **30 - 45 minutes** after the session to pack up.
  - **Supervision:** Teachers or chaperones must be present during the entire visit to supervise students.
  - **Behavior Management:** Teachers are responsible for maintaining appropriate student behavior.
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## 8. Cancellation Policy

- **Weather:** In the case of severe weather, we will reschedule the visit or issue a refund, depending on availability.
  - **Rescheduling:** Requests must be made at least in advance, at least 2 weeks after the originally scheduled visit.
  - **Emergency Cancellations:** For cancellations due to unforeseen circumstances, please notify us immediately.
  - **Deposit:** Deposits are non-refundable, except in the event of severe weather or school closures.
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## 9. Health and Safety Protocols

To ensure students' health and safety we ask you adhere to the following guidelines.

### HEALTH PROTOCOLS

- **Fever:** Temperature of 100.4°F (38°C) or higher. Students must be fever-free for 24 hours without the use of fever-reducing medication before entering the classroom.
- **Vomiting or Diarrhea:** Not permitted until 24 hours have passed since the last episode without medication.
- **Pink Eye:** Red, watery, or crusty eyes that may indicate conjunctivitis (pink eye). Students can return once cleared by a healthcare provider or after 24 hours of prescribed treatment.
- **Head Lice or Scabies:** Students participate after treatment begins, and no live lice or mites are present.

### SAFETY PROTOCOLS

- **No running or pushing:** In the confined space of our mobile classroom, running and pushing by students can lead to injuries, both to themselves and to others. It is crucial to maintain a safe environment and avoid such behavior.
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## 10. Contact Information

For additional questions, special requests, or accessibility concerns, please contact us:

- **Email:** [info@georgiaagexperience.org](mailto:info@georgiaagexperience.org)

- **Phone:** 478-405-3461

We look forward to inspiring your students with a one-of-a-kind agriculture education experience!