

# SCHOOL VISIT WORKSHEET

GEORGIA AG EXPERIENCE

A MOBILE CLASSROOM POWERED BY



School Name: \_\_\_\_\_

School Address: \_\_\_\_\_

School Contact Name: \_\_\_\_\_ School Contact Cell: \_\_\_\_\_

School Contact Email Address: \_\_\_\_\_

Delivery Contact Name: \_\_\_\_\_ Delivery Contact Cell: \_\_\_\_\_

*\*Unless otherwise stated, the trailer unit will be delivered the day before your visit. If your visit falls on a Monday, it will be delivered Friday, Saturday or Sunday before. Our driver will call you in advance.*

Delivery Instructions: \_\_\_\_\_

*\*In case of rain, consider parking near a classroom for the additional activities. Required space for parking is 45'L x 30'W to ensure space for the trailer unit. Must be parked on secure, level, paved/gravel parking, and away from roadways.*

County: \_\_\_\_\_ Visit Date(s): \_\_\_\_\_

County Farm Bureau Name & Main Contact: \_\_\_\_\_

Event Start Time(s): \_\_\_\_\_ End Time(s): \_\_\_\_\_

## REMINDERS

• **Pre & Post Visit Lesson Plans:** Please complete the following pre-visit lesson plan prior to the visit so your students learn the basics of Georgia agriculture and can make the most of the Georgia Ag Experience visit. After the mobile classroom has left the school, we encourage schools to continue the exploration of Georgia agriculture through the post visit lesson. We encourage the teachers and students to be creative as they deepen their understanding of Georgia agriculture through a STEM lens.

### Pre & Post Visit Lesson Plans Link

• **Consent & Release Forms:** Please distribute to class teachers and be sure the forms are completed by the parents and turned in on the day of the visit. Any student without a form cannot participate.

### Consent & Release Form Link

### Consent and Release Form (Spanish)

• **Final Payment:** Please send the remainder of your payment before the scheduled visit day. Please contact your county farm bureau to discuss payment.

### Deposit Form Link

• **Media Coverage:** We encourage you to reach out to local media outlets to cover the visit during a break time. Just notify us in advance so we can be prepared!

• **Deadline:** Be sure to submit this worksheet 3 weeks prior to your visit date via email: [info@georgiaagexperience.org](mailto:info@georgiaagexperience.org) - If you have any questions or concerns, please reach out to your educational programs assistant.

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## REQUIREMENTS:

- Teachers must remain with their classes at all times.
- Earliest start time is 8:30 AM.
- Each block will last 1 hour with a 10-minute break between sessions.
- Please allow a 30-minute lunch break for staff and volunteers.
- Classes/Blocks cannot exceed 30 students (24 ideal).
- Classes must arrive 5 minute before their assigned start time/block time.
- Each day will need its own schedule. Please create 1 schedule page per visit day.
- Consider allowing time on the 1st visit day for all grade level teachers, community partners, board members, and parent visits. Our mobile classroom is funded through donations so anything can help! Please limit time to no more than 1 hour extra.

Day (circle one): 1 2 3 4 5

BLOCK	START TIME	END TIME	TEACHER FULL NAME	GRADE LEVEL (3RD, 4TH, 5TH)	NUMBER OF STUDENTS
1	8:30 AM or later				
2					
3					
LUNCH					
4					
5					
6					